

USER GUIDE

Live Auction platform Il Ponte Casa d'Aste



<u>STEP 1</u> Homepage: www.ponteonline.com

By clicking on the "Live Auction" tab from the menu bar, users can easily access the registration section.



STEP 2

Live Auction page: <u>www.ponteonline.com/en/live-auction</u>

To join the auction as a new user, you need to register on the page dedicated to the Live Auction.



<u>STEP 3</u>

User Page: <u>www.ponteonline.com/en/user-pages/page-login</u>

To access the Live Auction platform, you need to create a new account "MyPonte"

| | $\underset{casa}{\text{LLPONTE}} \underset{dal}{\text{PONTE}} \underset{1974}{\text{TE}}$ | EN IT & Account MyPonte |
|---|---|-------------------------|
| AUCTIONS ~ VIA PITTE | ERI10 ~ DEPARTMENTS ~ BUY & SELL ~ ABOUT US ~ NEWS LIVE | EAUCTION Q |
| | Login | |
| To access the new platform crea If you are already registered yo | ate your new account MyPonte . ou may have to update your password . | |
| Email Password | | |
| Forgot your password? Do you wish to register? Click here | | LOGIN |
| | | |

<u>STEP 4</u>

Registration page: <u>www.ponteonline.com/en/user-pages/register</u>

After filling in the required personal data fields, including tax code and address, and after attaching a valid identity document, please click on "Register".

| | | | | TE 1974 | | EN IT Account | MyPonte | |
|------|------------|-----------------|------------------------|------------------------------|----------|---------------|---------|-------|
| | AUCTIONS ~ | VIA PITTERI10 ~ | DEPARTMENTS ~ BUY & SE | LL ~ ABOUT US ~ NEWS LIVE AU | JCTION Q | | | |
| X | | EUR | 78.000 _{Lo} | tto n. | 183 | | | |
| | | USD | 87.933 | TE TR | | | | F |
| | | GBP | 69.4Reg | gister | | | | Y |
| RACE | | CHF | 83.860 | | | | | A |
| | | JPY | 9.507.732 | 12 | | | | hanne |
| | | HKD | 681 673 | MALTEN | | | | |

| First Name | |
|--|--|
| First name | |
| Last Name | |
| Last name | |
| Address (St, Square) | |
| Address | |
| City | |
| City | |
| State | |
| State | |
| | |
| Password | |
| Password | |
| Confirm Password | |
| Confirm password | |
| Attach your ID and any references: | |
| CHOOSE FILE | |
| CHOOSE FILE | |
| CHOOSE FILE | |
| have read and accepted your privacy_policy. OI AGREE OI DON'T AGREE | |
| accept that the data provided may be used to contact me through different media. | |
| Oldontagree | |
| ter the security code | |
| Non sono un robot | |
| REGISTER | |
| | |

<u>STEP 5</u> Confirmation of registration (#1)



You successfully registered, We just sent you an email with your account activation instructions.

<u>STEP 6</u> Confirmation of registration (#2)

As a confirmation of registration, our system will send an automatic email directly to the email address indicated. To activate the MyPonte account, please click on the link you received via email.



Dear customer,

This mail is to confirm your registration on the website of II Ponte Auction House. By clicking on the link you will activate your account:

https://www.ponteonline.com/ user/activate/eventi.location@ponteonline.com/ 99ae23aeabc31b5506cbf5a5c761c39d8de746b1

If the link does not work you may complete the registration by copying the link directly in the browser (ex: Explorer) followed by enter

Kind regards Il Ponte Casa D'Aste Il Ponte Casa D'Aste Palazzo Crivelli <u>Via Pontaccio 12 - 20121 Milano (MI)</u> Via Pitteri 8/10 - 20134 Milano Italy

<u>STEP 7</u> Confirmation of registration (#3)

After the automatic activation of the MyPonte account, our Live Auction team will send a personalized email to request any references or credits at other auction houses. Alternatively, it is required to fill in a form, sent as an attachment, with the credit card data.

<u>STEP 8</u>

Confirmation of registration (#4)

Once the required documentation has been received, as indicated in the previous point, the Live Auction team will enable the MyPonte account for online participation in the desired sale.



For information and support, please contact: asta.live@ponteonline.com | +39 028631415 | +39 028631451